

GOVERNMENT COLLEGE OF ARTS & SCIENCE, AURANGABAD

IQAC

Notice

Internal Academic Audit Committee

Date: 7-8-2020

Internal Academic Audit committee is hereby informed that the guidelines and the format for the Academic audit has been revised with the minor changes according to the NAAC manuals. The format and guidelines of Academic audit will be sent by the IQAC to all the Department's. Committee is expected to frame the schedule and notify accordingly After completion of the Academic Audit please submit the Report in soft copy.

Academic Audit Committee Members 2019-20

- 1.Dr.R.H. Satpute Chairperson
- 2.Dr.S.M. Dharmadhikari Member
- 3.Smt.S.R. Godsay Member
- 4.Dr.V.R. Shedge Member



*Y.S.T.*

Dr.Y.S.Topare

Coordinator IQAC  
Government College of Arts  
& Science, A'bad (M.S.)

*Rohini Kulkarni*

Dr. Rohini Kulkarni Pandhare

Principal  
Govt. College of Arts & Science  
Aurangabad

## IQAC

**List of the folders to be created on the drive of dept. mail id and committees mail id.**

All HOD and In charge of various committees are requested to create folders on drive as following (as per the nature of dept. and committees). It will be accessible easily for IQAC if you provide drive link to the IQAC for documents. Please restore prescribed documents on the drive from 2016-17 to till date. It will be easy for NAAC process.

1. Dept. planning and calendar
2. Research related documents
3. Dept. activities reports.
  - a. Curricular
  - b. Co-curricular
  - c. Extra-curricular activities
4. Digital/scanned certificates of workshops/seminars/FDP
5. Dept. students list and Awards and prizes to students
6. List and other information of dept. Alumni
7. Geo tagged photos if any
8. Documents related with value added /Certificate courses

*Post graduate departments are expected to create separate folders for PG related documents.*



  
Coordinator

Coordinator IQAC  
Government College of Arts  
& Science, A'bad (M.S.)

**Government College of Arts & Science, Aurangabad**

**Meeting minutes (Online Meeting)**

**Date: 5-8-2020**

Online meeting of IQAC and internal audit committee was held on 5-8-2020. Agenda of the meeting was-

1. To conduct internal academic audit of all the departments

**Discussion**

1. It was discussed that college has submitted audit report to Dr. B. A. M. University for external academic audit purpose. But on the background of pandemic situation University audit process could not take place. That's why it was decided to conduct administrative audit by internal committee.
2. It was decided to conduct internal audit during 17-8-2020 to 19-8-2020 in the presence



  
Principal

Government College of Arts & Science,  
Govt. College of Arts & Science  
Aurangabad

**Government College of Arts & Science, Aurangabad**

**Action taken Report**

**Date: 7-8-2020**

As per the discussions commenced in the online meeting held on 5-8-2020 following actions have been taken by IQAC

1. Notice for internal academic audit during 17-8-2020 to 19-8-2020 was circulated.



Principal

Government College Of Arts & Science,  
Govt. College of Arts & Science  
Aurangabad



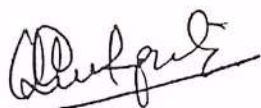
1	Marathi	17.8.2020	11.00 AM
2	Hindi	17.8.2020	11.30 AM
3	English	17.8.2020	12:00 pm
4	Sanskrit	17.8.2020	12:30 am
5	Urdu	17.8.2020	1:00 pm
6	Economics	18.8.2020	11:00 am
7	History	18.8.2020	11:30 am
8	Geography	18.8.2020	12:00 pm
9	Pol.Science	18.8.2020	1:00 pm
10	Sociology	18.8.2020	1:30 pm
11	Psychology	19.8.2020	11:00 am
12	Music	19.8.2020	11:30 am
13	Home Sci.	19.8.2020	12:00 pm
14	Sports	19.8.2020	12:30 pm
15	Library	19.8.2020	1:00 pm

### Science Faculty

Sr no	Name of dept	Date	Time
1	Botony	17.8.2020	11:00 am
2	Zoology	17.8.2020	11:30 am
3	Statistics	17.8.2020	12:00 pm
4	Physics and Computer Science	18.8.2020	11:00 am
5	Mathematics	18.8.2020	12:00 pm



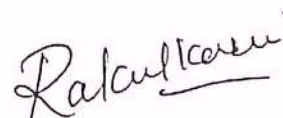
6	Chemistry and Polymer Chemistry	19.8.2020	11:00 am
7	Microbiology	19.8.2020	12:00 pm



Dr. Rajendra H. Satpute

Chairperson

IAAA Committee



Principal

PRINCIPAL

Govt. College of Arts & Science  
Aurangabad

**Government College of Arts & Science, Aurangabad**

**Notice**

**3-12-2020**

All IQAC members are informed to be present for the meeting in IQAC office at 2 pm on 5-12-2020. Agenda of the meeting-

1. AQAR 2020-21 submission
2. To establish more MOU's
3. To arrange Departmental meetings



A handwritten signature in blue ink, appearing to read 'C. S. Patil', written over a horizontal line.

Principal

Principal  
Government College of Arts & Science,  
Aurangabad  
Aurangabad

## Government College of Arts & Science, Aurangabad

### Meeting Minutes

5-12-2020

Meeting of IQAC members with the principal was held in IQAC office at 2 p.m. on 5-12-2020. Agenda of the meeting was-

1. AQAR 2019-20 submission
2. To establish more MOU's
3. To arrange Departmental meetings

#### Discussion and Decision:

1. It was decided to submit AQAR 2020-21 after the declaration of results by University. University exams were online and schedule was disturbed during covid situation.
2. IQAC members suggested to purchase software for office for data management of students. It would be helpful to IQAC to acquire correct and processed data of students.
3. It was decided to arrange department wise meetings to take review of departmental activities and planning for NAAC process
4. It was discussed that we should start the process for accreditation once the college activities get regularized after the pandemic situation.

Meeting ended with the vote of thanks by Coordinator



Principal

Government College of Arts & Science,  
Aurangabad



**Government of Maharashtra**  
**Government College of Arts & Science, Aurangabad.**  
**NAAC Reaccredited 'A' Grade**

Ph. No. 0240-2331476 E- mail: - gasca1923@gmail.com Fax No. 0240-2331476

Date: 9-3-2020

**Minutes of IQAC Meeting**

Meeting with the external members of IQAC was held on 9<sup>th</sup> March 2020 in principal's cabin at 3 pm. Following decisions were undertaken after the discussion on agenda of the meeting.

**Agenda of the meeting:**

1. To develop foreign language courses through language lab
2. To start skill-based courses/certificate courses/PG Courses
3. To introduce LMS for blended learning method to faculty members

**Following decisions were undertaken after the discussions:**

1. Development of language lab under RUSA grants and it was decided to purchase self-learning software's for different languages. So that students will be able to learn
2. Departments were informed to prepare course proposals
3. It was decided to arrange FDP on LMS for teaching faculty members.

**Following members were present for the meeting**

1. Dr. Y.S. Topare ( IQAC Coordinator) 2. Dr. Archana D. Chapolikar (Member)  
3. Dr. Vaishali L. Deshmukh (Member) 4. Dr. Seema Bodkhe ( Faculty member)  
5. Dr. Khan Talat Shaista (Member) 6. Mr. Sandeep Jogdand ( Faculty member)  
7. Mr. Ajaykumar Gandhi (Faculty Member) 8) Dr. Ramprasad S. Kale (Member)  
Mr. G.M. Ghode (Office staff member)

**External Members:**

1. Mr. Chakradhar Dalvi Editor Lokmat (Community Representative)
2. Dr. Jyoti Dashrathe Director -Rucha Engineering (Industry Representative)



**Principal**  
Govt. College of  
Arts & Science,  
Aurangabad.

*Rohini Kulkarni*

Dr. Rohini Kulkarni Pandhare  
Principal & Chairperson

**Government of Maharashtra**  
**Government College of Arts & Science, Aurangabad.**  
NAAC Reaccredited 'A' Grade

E-mail:- gasca1923@gmail.com Ph. and Fax No. 0240-2331476 website:www.gasca.ac.in

Date: 26-11-2020

Minutes of IQAC Meeting

Online Meeting with the external members of IQAC was held on 26-11-20 at 3 pm on ZOOM platform. On the background of spread of corona it was decided to discuss with members through video conferencing. Dr. R.H. Satpute who joined as in charged principal on 7-11-2020 was the chairperson of the meeting.

**Agenda of the meeting:**

1. To plan centenary year event of the college
2. To conduct programs for the encouragement of entrepreneurship among students
3. To increase the number of online activities

**Following decisions were undertaken after the discussions:**

1. To establish committee for centenary year and prepare proposal for financial assistance for college development and centenary year activities.
2. To start online lecture series/experience sharing programs for students
3. To plan various curricular and co-curricular activities at department level

**Following members were present for the meeting**


1. Dr. Y.S. Topare ( IQAC Coordinator) 2. Dr. Archana D. Chapolikar (Member)  
3. Dr. Vaishali L. Deshmukh (Member) 4. Dr. Seema Bodkhe ( Faculty member)  
5. Dr. Khan Talat Shaista (Member) 6. Mr. Sandeep Jogdand ( Faculty member)  
7. Mr. Ajaykumar Gandhi (Faculty Member) 8) Dr. Ramprasad S. Kale (Member)  
. Mr. G.M. Ghode (Office staff member)

**External Members:** 1. Mr. Chakradhar Dalvi Editor Lokmat (Community Representative)

2. Dr. Jyoti Dashrath Director - Rucha Engineering (Industry Representative)



**Principal**  
Govt. College of  
Arts & Science,  
Aurangabad.

  
10.5.2021.  
Dr. Rajendra H. Satpute

Principal (I/C) and Chairperson IQAC

**Government of Maharashtra**  
**Government College of Arts & Science, Aurangabad.**

NAAC Reaccredited 'A' Grade  
Ph. No. 0240-2331476 E-mail:- gasca1923@gmail.com Fax No. 0240-2331476

Date: 16-4-2020

**Action Taken Report of the meeting held on 9-3-2020**

As per the resolutions and discussions commenced in the meeting held on 9-3-2020 following actions have been initiated by IQAC.

1. Proposals for skill-based courses were prepared by the department of Microbiology and Economics. Microbiology department prepared proposal for PG diploma and Department of Economics for certificate course on Banking and finance. These proposals were submitted to UGC under NSQF scheme.
2. Online one-week FDP on learning management system was developed by IQAC.

On the background of COVID pandemic situation and national lock down, faculty members started to work from home and conduct various activities online.



*Rohini Kulkarni*

Dr. Rohini Kulkarni Pandhare

Principal & Chairperson

**Principal**  
**Govt. College of**  
**Arts & Science,**  
**Aurangabad.**

**Government of Maharashtra**  
**Government College of Arts & Science, Aurangabad.**  
**NAAC Reaccredited 'A' Grade**

E-mail:- gasca1923@gmail.com Ph. and Fax No. 0240-2331476 website:www.gasca.ac.in

Date: 10-12-2020

**Action Taken Report of the meeting held 26-11-2020**

As per the resolutions and discussions commenced in the online meeting held on 26-11-2020 following actions have been initiated by IQAC.

Committee of senior faculty members for centenary year was established. Committee started its work with initiating proposals and plan to start centenary celebration from the year 2022.

Departments and various committees planned to conduct various online activities.



*[Handwritten Signature]*  
10.5.2021

Dr. Rajendra H. Satpute

Principal  
Govt. College of  
Arts & Science,  
Aurangabad.

Principal (I/C) and Chairperson IQAC